

**APPLIED BUSINESS TECHNOLOGY ONLINE
TUITION & FEES AS OF APRIL 2011**

Legal Assistant Specialty									
Course	Credits	Tuition	Activity Fee	Society Fee	Textbook (add GST)	Software /Supplies	Cost Per Course		
		Tuition Per Credit	\$ 128.64						
		Activity Fee 4% of Tuition		4%					
		Society Fee Charged Per Month					\$ 16.07		
Optional resources for all courses									
		Gregg Reference Manual 6th Canadian edition, Sabin et al.				\$ 60.00		\$ 60.00	
		Dictionary (Merriam Webster)				\$ 35.00		\$ 35.00	
Textbooks									
		ABTO 100T Online Learner Success	0	\$ -	\$ -		\$ -	\$ -	
		ABTO 101T Keyboarding I	1.5	\$ 192.96	\$ 7.72		\$ 116.00	\$ 316.68	
		ABTO 102T Keyboarding II	1	\$ 128.64	\$ 5.15		\$ 117.00	\$ 250.79	
		ABTO 104T Records Management	1	\$ 128.64	\$ 5.15		\$ 71.00	\$ 204.79	
		ABTO 108T Business Math	1.5	\$ 192.96	\$ 7.72		\$ 74.00	\$ 364.68	
		ABTO 110T Business English	3	\$ 385.92	\$ 15.44		\$ 70.00	\$ 471.36	
		ABTO 114T Word Processing I	1.5	\$ 192.96	\$ 7.72		\$ 124.00	\$ 324.68	
		ABTO 116T Word Processing II	1.5	\$ 192.96	\$ 7.72			\$ 200.68	
		ABTO 118T Computers & the Internet	1.5	\$ 192.96	\$ 7.72			\$ 200.68	
		ABTO 170T Intro to Can. Legal System	1	\$ 128.64	\$ 5.15		\$ 42.00	\$ 175.79	
		ABTO 171T Legal Office Procedures	1.5	\$ 192.96	\$ 7.72			\$ 200.68	
		ABTO 126T Job Search	1	\$ 128.64	\$ 5.15		\$ 57.00	\$ 190.79	
		ABTO 172T Litigation Procedures I	2	\$ 257.28	\$ 10.29		\$ 214.00	\$ 481.57	
		ABTO 173T Litigation Procedures II	2	\$ 257.28	\$ 10.29			\$ 267.57	
		ABTO 174T Family Litigation	2	\$ 257.28	\$ 10.29		\$ 40.00	\$ 307.57	
		ABTO 175T Wills & Estates	2	\$ 257.28	\$ 10.29		\$ 81.00	\$ 348.57	
		ABTO 176T Conveyancing Procedures I	2	\$ 257.28	\$ 10.29		\$ 81.00	\$ 348.57	
		ABTO 177T Conveyancing Procedures II	2	\$ 257.28	\$ 10.29		\$ 81.00	\$ 348.57	
		ABTO 178T Corporate Procedures I	2	\$ 257.28	\$ 10.29		\$ 532.00	\$ 799.57	
		Total	30	\$ 3,859.20	\$ 154.37		\$ 1,795.00	\$ 90.00	\$ 5,898.57
		20 Months of Society Fees							\$ 321.40
		Total	30	\$ 3,859.20	\$ 154.37		\$ 1,795.00	\$ 90.00	\$ 6,219.97
Electives									
		ABTO 179T Corporate Procedures II	1	\$ 128.64	\$ 5.15		\$ -	\$ 133.79	
		ABTO 180T Personal Injury	2	\$ 257.28	\$ 10.29		\$ -	\$ 267.57	

|| All costs are subject to change without notice ||

NOTES:

- Society Fees will be charged at a monthly rate of \$16.07.
 - Add \$16.07 per 30-day training period.** This is a flat rate and does not change based on number of courses taken during any 30-day period. If a course runs longer than 30-days, student pays 2 X \$16.07
 - Maximum payable would be 10 X \$16.07 = \$160.70 if no classes start or end in July or August.
- The society fees will be automatically calculated and levied during the registration process.
- Not all textbooks are available at VIU so pricing is not available.