



MEYERS NORRIS PENNY

MALASPINA UNIVERSITY-COLLEGE

FTE ENROLMENT REPORT

ACADEMIC YEAR 2002–2003



MEYERS NORRIS PENNY

MALASPINA UNIVERSITY-COLLEGE

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ACADEMIC YEAR 2002–2003

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MEYERS NORRIS PENNY

AUDITORS' REPORT

MALASPINA UNIVERSITY-COLLEGE FTE ENROLMENT REPORT

To the Board of
Malaspina University-College

We have audited the FTE Enrolment Report of Malaspina University-College for the year ended March 31, 2003. This report is the responsibility of the University-College's management. Our responsibility is to express an opinion on this report based on our audit. Our opinion on this report does not cover the information provided on International FTEs in note 3.

We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the FTE Enrolment Report is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the report. An audit also includes assessing the principles used and significant estimates made by management, as well as evaluating the overall presentation.

In our opinion, the attached FTE Enrolment Report presents fairly in all material respects the Full Time Equivalent Enrolments of Malaspina University-College for the year ended March 31, 2003 in accordance with the Enrolment Reporting Manual for Colleges and Institutes of British Columbia.

The comparative figures were reported on by another auditor.

Meyers Norris Penny

CHARTERED ACCOUNTANTS

Nanaimo, B.C.

June 24, 2003

MALASPINA UNIVERSITY-COLLEGE

FTE ENROLMENT REPORT

ACADEMIC YEAR 2002–2003

	<u>Full-Time Equivalent Enrolment</u>	
	2002/2003 <u>Actual</u>	2001/2002 <u>Actual</u>
Adult Basic Education:		
Development level	511.67	530.3
Fundamental level	133.90	131.6
English language training	34.94	28.7
Academic skills	16.14	15.3
Vocational training	<u>28.60</u>	<u>26.0</u>
	<u>725.25</u>	<u>731.9</u>
Business Programs:		
Office Administration	117.35	126.3
Business Administration	118.82	106.6
Bachelor of Business	106.75	104.8
Essential Skills	<u>4.80</u>	<u>5.1</u>
	<u>347.72</u>	<u>342.8</u>
Health & Human Services Programs:		
Continuing Health Care Administration	13.29	11.0
Diploma Nursing	174.48	113.6
Child and Youth Worker	34.28	28.4
Bachelor of Science - Nursing	51.38	98.5
RN Refresher	67.92	83.6
Practical Nurse	68.40	44.7
Continuing Care Assistance	72.79	66.3
Dental Assistant	42.47	41.8
Bachelor of Child & Youth Care	64.58	83.2
Human Service Worker	40.04	35.3
Community Support Worker	67.67	74.0
Early Childhood Education	<u>45.62</u>	<u>48.4</u>
	<u>742.92</u>	<u>728.8</u>

MALASPINA UNIVERSITY-COLLEGE

FTE ENROLMENT REPORT

ACADEMIC YEAR 2002–2003

	<u>Full-Time Equivalent Enrolment</u>	
	2002/2003	2001/2002
	<u>Actual</u>	<u>Actual</u>
Fine Arts Programs:		
Applied arts	135.19	145.5
Music	<u>79.98</u>	<u>62.0</u>
	<u>215.17</u>	<u>207.5</u>
University Studies:		
Academic arts and Sciences	<u>2225.05</u>	<u>2260.1</u>
Natural Resources:		
Forest resource technology	25.35	33.0
Resource manager officer	46.93	32.0
Fisheries and aquaculture	44.96	39.5
Aquaculture	13.70	19.6
Horticulture Program	<u>31.21</u>	<u>33.2</u>
	<u>162.15</u>	<u>157.3</u>
Tourism/Recreation:		
Hotel administration	53.60	57.0
Tourism management	31.85	41.0
Recreational administration	45.09	81.1
Bachelor of Tourism	<u>45.41</u>	<u>68.3</u>
	<u>175.95</u>	<u>247.4</u>
Trades and Technology:		
Computer systems technician	45.57	43.2
Trades Training	585.00	581.6
Apprenticeship Programs	<u>39.03</u>	<u>38.0</u>
	<u>669.60</u>	<u>662.8</u>

MALASPINA UNIVERSITY-COLLEGE

FTE ENROLMENT REPORT

ACADEMIC YEAR 2002–2003

	<u>Full-Time Equivalent Enrolment</u>	
	<u>2002/2003</u> <u>Actual</u>	<u>2001/2002</u> <u>Actual</u>
Other Programs:		
Expanded Capacity	58.47	122.8
C T C	23.00	26.2
PLA	19.99	5.5
Bachelor of Education	257.21	204.1
Bachelor of Computing Science	<u>17.86</u>	<u>13.6</u>
	<u>376.53</u>	<u>372.2</u>
<hr/>		
Ministry Funded FTEs:	<u>5640.34</u>	<u>5710.8</u>
<hr/>		
Ministry Profile:	<u>6059.25</u>	<u>5754.3</u>
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Percentage of Profile Delivered:	<u>93.1%</u>	<u>99.2%</u>

See accompanying notes to FTE enrolment report

MALASPINA UNIVERSITY-COLLEGE
NOTES TO THE FTE ENROLMENT REPORT
ACADEMIC YEAR 2002-2003

1. REPORTING GUIDELINES

The FTE Enrolment Report was compiled using the Guidelines In The Audited Enrolment Reporting Manual for Colleges and Institutes In British Columbia. This year, in preparation for the impending new FTE reporting system and as a result of its own internal assessment of reporting practices, Malaspina University-College undertook an exhaustive review of its FTE Enrolment calculations. This has resulted in a reduction in FTEs reported, even though additional seats were added in several areas, including an expanded Summer Session. We estimate that, without these adjustments to the formulae, the percentage of seats filled would have been approximately 97% of the Ministry Profile for 2002-2003. The reasons for alterations in the report have been reviewed, in detail, with Ministry personnel.

2. MINISTRY-FUNDED FTE BREAKDOWN

Advanced Education Block Grant	5,553.00
Entry Level Trades Training	460.00
Apprenticeship/ITAC	<u>46.25</u>
TOTAL	<u>6059.25</u>

3. UNAUDITED INFORMATION ON INTERNATIONAL FTEs

This year for the first time, we are disclosing FTEs for International Education, shown separately in this note as they do not form part of the current governmental reporting process. These were calculated using standard procedures. The unaudited International FTEs are shown below.

International FTEs - unaudited	<u>915.79</u>
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