



MEYERS NORRIS PENNY

MALASPINA UNIVERSITY-COLLEGE

FTE ENROLMENT REPORT

ACADEMIC YEAR 2003–2004



MEYERS NORRIS PENNY

MALASPINA UNIVERSITY-COLLEGE

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ACADEMIC YEAR 2003-2004

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MEYERS NORRIS PENNY

AUDITORS' REPORT

MALASPINA UNIVERSITY-COLLEGE FTE ENROLMENT REPORT

To the Board of
Malaspina University-College

We have audited the FTE Enrolment Report of Malaspina University-College for the year ended March 31, 2004. This report is the responsibility of the University-College's management. Our responsibility is to express an opinion on this report based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the FTE Enrolment Report is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the report. An audit also includes assessing the principles used and significant estimates made by management, as well as evaluating the overall presentation.

In our opinion, the attached FTE Enrolment Report presents fairly in all material respects the Full Time Equivalent Enrolments of Malaspina University-College for the year ended March 31, 2004 in accordance with the Enrolment Reporting Manual for Colleges and Institutes of British Columbia.

Meyers Norris Penny

CHARTERED ACCOUNTANTS

Nanaimo, B.C.

May 12, 2004

MALASPINA UNIVERSITY-COLLEGE

FTE ENROLMENT REPORT

ACADEMIC YEAR 2003-2003–2004

	<u>Full-Time Equivalent Enrolment</u>	
	2003/2004 <u>Actual</u>	2002/203 <u>Actual</u>
Adult Basic Education:		
English Language Training	27.68	34.94
ABE Development level	453.50	511.67
ABE Fundamental level	115.20	133.90
Employment Preparation	2.54	
ASE Academic Skills	12.35	16.14
ASE Vocational Training	<u>33.81</u>	<u>28.60</u>
	<u>645.08</u>	<u>725.25</u>
Career/Technical:		
Forest Resource Technology	25.75	25.35
Fisheries and Aquaculture	40.10	44.96
Resource Manager	45.07	46.93
Business Administration	102.94	118.82
Continuing Health Care Administration	6.11	13.29
Hotel Administration	43.45	53.60
Tourism Management	26.82	31.85
Computer Systems Technician	62.96	45.57
Child and Youth Care Worker	47.95	34.28
Recreational Administration	40.64	45.09
Applied Arts	142.30	135.19
Music	<u>78.54</u>	<u>79.98</u>
	<u>662.63</u>	<u>674.91</u>
University Studies:		
Arts, Science, Business, and First Nations *(all levels)	2,546.00	2,331.80
Bachelor of Education	327.01	257.21
Bachelor of Science – Nursing	233.82	225.86
Bachelor of Child and Youth Care	99.40	64.58
Bachelor of Tourism	68.86	45.41
Bachelor of Computing Science	<u>61.33</u>	<u>17.86</u>
	<u>3,336.42</u>	<u>2,942.72</u>

MALASPINA UNIVERSITY-COLLEGE
FTE ENROLMENT REPORT
ACADEMIC YEAR 2003-2004

	<u>Full-Time Equivalent Enrolment</u>	
	<u>2003/2004</u> <u>Actual</u>	<u>2002/2003</u> <u>Actual</u>
Vocational:		
Marine Emergency Duties	.53	
Aquaculture	15.10	13.70
Essential Skills	2.97	4.80
ABT Online	16.65	12.20
Office Administration	93.64	105.15
Medical Office Assistant	2.11	
Professional Bartending	2.26	
Food Services	3.51	
Building Service Worker	.83	
Human Services Worker	55.29	40.04
Community Support Worker	31.34	67.67
RN Refresher	43.83	67.92
Practical Nursing	73.18	68.40
Residential Care Aide	73.49	72.79
Dental Assistant	43.67	42.47
Hospital Unit Assistant	12.22	
E.C.E.C.	55.42	45.62
Expanded Capacity	46.44	58.47
CTC	63.91	23.00
Short Courses Without PDCs	56.48	
	<u>692.87</u>	<u>622.23</u>
Entry Level Trades Training:	<u>439.73</u>	<u>616.21</u>
Apprenticeship Programs:	<u>46.49</u>	<u>39.03</u>
PLA:	<u>19.21</u>	<u>19.99</u>
Ministry Funded FTEs:	<u>5,842.43</u>	<u>5,640.34</u>
Ministry Profile:	<u>6,209.00</u>	<u>6,059.25</u>
Percentage of Profile Delivered:	<u>94.10%</u>	<u>93.1%</u>

1. REPORTING GUIDELINES

The FTE Enrolment Report was compiled using the Guidelines in the Enrolment Reporting Manual for Colleges and Institutes In British Columbia. This year we have continued our own internal assessment of reporting practices, including technical processes and the reorganization of personnel to assist with FTE reporting. This has resulted in some changes to the presentation and categorization of the results from the previous year, particularly in the area of University Studies.

Please also note the following:

- We have shifted 128 FTEs from Career/Technical to University Studies. These FTEs represent the Diploma Nursing program which has been phased out and replaced by the Bachelor of Science in Nursing Program.
- The Bachelor of Science in Nursing Program FTE count includes 17 FTEs from North Island College as per our agreement with them.
- Part-time Vocational program FTEs have been included as per the guidelines identified in the memo we received from the Ministry of Advanced Education dated January 5, 2004.

2. MINISTRY-FUNDED FTE BREAKDOWN

Advanced Education Block Grant	5,696
Industry Training	<u>513</u>
TOTAL	<u>6,209</u>

