

**LEAVE THIS AREA BLANK:** This is where the sender's **return address** is entered. In this case, the sender would be the English Department at VIU. (We'll use our address stamp here.)

**SAMPLE:  
Stamped, self-addressed envelope  
(SASE)**



10"

**1** ENTER

**Your name  
Your Street Address  
City, Province, Postal Code**

**2**

Put stamps on envelope...or sufficient postage to cover the weight of 15 – 20 sheets of paper. (3 stamps?)

**3**

**Do not seal envelope.**

13"