



VANCOUVER ISLAND
UNIVERSITY

Transit Exchange / University Boulevard

Capital Project – Initial Meeting

February 10, 2009 – 1:00pm to 2:00pm

Meeting Room (B.300 – R.109)

Meeting Notes [by D.Taylor]

Present: Ric Kelm, VIU; Drew Taylor, VIU; Mike Skene, Boulevard Transportation Group; Dean Mousseau, CoN; Gordon Foy, CoN; Bruce Anderson, CoN; Dennis Trudeau, RDN.

Regrets: nil

ITEM	MEETING NOTES / ACTION ITEMS
1. Call to Order	
	The meeting was called to order at 1:00 pm.
2. Purpose of Meeting	
	To discuss high-level planning for project. [Note: Campus Master Plan gives a general overview for this project / detailed planning not done].
	To define the objectives / scope / implications of the project.
3. Discussion	
Ric Kelm	<ul style="list-style-type: none"> In regard to selection of consultants: At what \$ value does the City of Nanaimo require projects to go through a formal RFP / Bid process? [\$75K? City is currently reviewing this policy: no conclusion]
Mike Skene	<ul style="list-style-type: none"> How do we design transit exchange without first knowing the future footprint of the new University Centre? The University Centre's footprint should be looked into at this time (to some degree). Will there be an open area beneath building for buses? Possibility of 3rd / 4th street interim transit exchange stalls until the University Centre is Developed? Example Transit exchange: ICBC building North Vancouver.
Dennis Trudeau	<ul style="list-style-type: none"> Gas tax grant to RDN of \$600K: This must be used for a permanent project (not interim transit exchange).
Drew Taylor	<ul style="list-style-type: none"> Double-decker buses scheduled for future; design exchange accordingly (ie: clearance beneath University Centre). Articulated buses: will these be used in the long-range future?
General	<ul style="list-style-type: none"> Important to take an aggressive approach on the TDM [trip generation rate; look far into the future. Important to be certain infrastructure will be adequate for many years to come.
Drew Taylor	<ul style="list-style-type: none"> Pedestrian / cycle volume is significant on 4th street (east of Wakesiah). Adequate facilities (ie: sidewalks) do not exist, other components could be improved.
Gordon Foy	<ul style="list-style-type: none"> VIU should prepare an itemized "wish list" (in priority sequence) for improvement ideas regarding the surrounding area, and Harewood Community (particularly with regard to

	<p>pedestrian & bike traffic corridors).</p> <ul style="list-style-type: none"> The City can use this information when doing both its short-term & long-range planning.
4. Outcome	
Ric Kelm	<ul style="list-style-type: none"> VIU will assemble a consulting team, and terms of reference to govern it. VIU will meet with this group to review the team prior to moving forward with design. The lead consultant will be responsible to collaborate with SD#68 with regard to design.
6. Next Meeting	
VIU (Ric Kelm)	Location / Date / Time - TBA. Agenda & meeting invite will precede.
7. Adjournment	
Ric Kelm	Meeting was adjourned at 2:00pm.