



Transit Exchange / University Boulevard

Capital Project – Meeting #5

October 15, 2009 – 10:00pm to 12:00pm

Meeting Room (B.180 – R.138)

Meeting Notes

Present: Ric Kelm, VIU; Drew Taylor, VIU; Dean Mousseau, CoN; Bruce Anderson, CoN; Jim Pope, RDN; Andrew Brown, RPG; Mark Mehrer, RPG; Pete Sabo, SD#68; Dennis Trudeau, RDN; Roger Hughes, HCMA; George Hrabowych, Herold Engineering.

Regrets: Bob Prokopenko, CoN; Andrew Tucker, CoN; Gordon Foy, CoN; John Granger, Advicas; Mike Skene, Boulevard; Mitchell Jacobson, Boulevard

ITEM	MEETING NOTES / ACTION ITEMS
1. Call to Order	
The meeting was called to order at 10:05 am.	
2. Introduction	
Andrew Brown (Overview)	<ul style="list-style-type: none"> • This will likely be the last coordination meeting with the entire group. • Final Concept / Report / Cost Estimate to be completed in November. • Herold Engineering will do Civil Estimate & forward to Advicas to add non-civil components of work & review all costs.
3. Transit Exchange, Fourth Street & University Centre Way - Final Concept	
George Hrabowych (Civil Design)	<ul style="list-style-type: none"> • University Centre Way [previously Third Street Connector] & Transit Exchange: <ul style="list-style-type: none"> ○ Slope varies on approach from Third Street; ○ 5% slope at intersection with Fourth Street; ○ 3% slope at proposed Transit Exchange; ○ Proposed pedestrian pathway is to the West of the street, and separated by a boulevard. • Fourth Street: <ul style="list-style-type: none"> ○ Trans-Canada trail will be maintained; crosswalk could be added; ○ Dedicated bicycle lane provided for uphill traffic; ○ Bicycle lane is shared with vehicle lane for downhill traffic. • Access to Lot "N": <ul style="list-style-type: none"> ○ Access for regular vehicles, plus delivery vehicles required; ○ Turning radii will be reviewed for large vehicles.
Dennis Trudeau (No. of Transit Stalls)	<ul style="list-style-type: none"> • 6 transit stalls should be provided at this time; 5 is barely adequate, and certainly would not allow for any short-term expansion at this Exchange.
Ric Kelm (Third Street Intersection)	<ul style="list-style-type: none"> • Intersection of Third Street & University Centre Way to be designed in future; this is a conceptual design only at this time. If project proceeds, a traffic study & design would be required – the City & VIU would need to sit-down & discuss details. • "Order of Magnitude" estimate should be included at this time to gage the general scope of work involved with building the intersection.

4. University Centre Master Program	
Andrew Brown (Overview)	<ul style="list-style-type: none"> University functions only have been established at this time; Spaces for other partners etc. still to be visited; Requirements for Transit Employees & Administration?
Dennis Trudeau (Access for Transit Employees)	<ul style="list-style-type: none"> Access to food services / washrooms for Transit employees improves Transit's ability to use the Exchange. Administration space not required for Transit at this location. This project poses the opportunity to demonstrate the benefits of a collaborative Exchange design, and will be a model for its type in the future.
Ric Kelm / Bruce Anderson (Urban Nodes)	<ul style="list-style-type: none"> City of Nanaimo Urban Nodes include: <ul style="list-style-type: none"> Woodgrove Hospital VIU Downtown Southgate Side note: George H. to send Drew Taylor PDF site plan of overall project. [Ric is presenting to VIU Board next week]
5. University Centre Massing Profile	
Roger Hughes (Massing Model review)	<ul style="list-style-type: none"> Four-level massing model shows various spaces defined by colour; (1) Arrivals Level; (2) Community Campus Level; (3) Student Services Level; (4) Administration Level. The Transit Exchange elevation will be similar to the entrance elevations of both building 250 & building 255. This will create a stronger visual & real connection to buildings than what currently exists. Grades for the Quadrangle (South of the University Centre) will be manipulated to be more gradual than what currently exists. Due to the above two items, a significant elevation change will exist from the South side of the building (Quadrangle) to the North side of the building (Transit Exchange). Grades will need to be carefully reviewed in all future design.
6. Construction Sequencing	
George Hrabowych	<ul style="list-style-type: none"> Suggested sequence of work: <ol style="list-style-type: none"> Relocation of all underground services; Rough-in University Centre Way; Build new access road to Student Residences New access to Lot "N" Transit Exchange; University Centre Way; Fourth Street redevelopment.
Andrew Brown	<ul style="list-style-type: none"> Very Important: Once the Transit Exchange has been developed, it will need to be connected to adjacent grades & infrastructure without the University Centre having been constructed. University Centre potentially may not be constructed for 5 to 10 years.
7. Funding Deadline	
Dennis Trudeau / Andrew Brown	<ul style="list-style-type: none"> Deadline for RDN to spend Transit Exchange Grant (\$600K) is March 2010; This will need to be extended;

	<ul style="list-style-type: none"> Documentation will be sent to Dennis the first week in November to discuss with the Federal Government.
8. Other Discussion	
Ric Kelm	<ul style="list-style-type: none"> VIU will need to consider a Communications officer/ consultant to coordinate & announce all components of work with the Campus Community.
Andrew Brown	<ul style="list-style-type: none"> The landscaped area on the west-side of the intersection of Fourth Street & University Way is an extremely important piece. It is a high-profile location, and important welcoming feature at the heart of the Nanaimo Campus. Special care & consideration should be given to the design of this component.
Bruce Anderson	<ul style="list-style-type: none"> Suggestion to have a design contest for the Main Landscape feature. Bruce agrees, this will be a very significant landmark for VIU.
Pete Sabo	<ul style="list-style-type: none"> Access from Fourth Street onto School District property to be maintained; Should be designed with future width in mind; Consideration to buses & other vehicles accessing the SD works yard should be considered throughout the design.
9. Confirmation / Action	
Ric Kelm	<ul style="list-style-type: none"> Feasibility study should be complete first week in November (as per the original schedule); including final Conceptual Design & Report. Ric will set-up a meeting with RDN, School District and City of Nanaimo to give an update on the final Conceptual Design & Report. If project proceeds, VIU will consider holding a design competition for the Main Landscaping Feature.
General	<ul style="list-style-type: none"> Herold Engineering to revise "3rd Street Connector" to "University Centre Way" and forward overall site plan to VIU for Board presentation next week. Design to be revised to provide 6 transit bays.
10. Next Meeting & Adjournment	
Next meeting: will only be certain parties. Date/Time TBA	
Adjourned: The meeting was adjourned at 11:48am.	