
Type:	A – Educational (Board)	Last Approved:
Executive Responsibility:	Vice-President, Academic & Provost	Next Review:
Administrative Responsibility:	Vice-President, Academic & Provost	Procedure: XX.xx.xxx

STATEMENT:

The Emeritus designation is an award that recognizes the outstanding, distinguished contributions of a retired individual to the academic life of Vancouver Island University. As an award that recognizes distinguished service, it is not bestowed automatically. It is bestowed by the Board of Governors on the recommendation of Senate and the Awards and Honours Committee of Senate. Once granted, the title is held continually at the pleasure of the Board of Governors of Vancouver Island University.

The policy serves to recognize retired faculty members for significant contributions and exceptional service during their long-term association with Vancouver Island University. It further seeks to encourage and foster an on-going relationship between a teacher or scholar and the University after retirement so that the reputation of the University may benefit from the continuing relationship and the recipient may benefit from using the University name in the context of appropriate scholarly endeavours.

Individuals who have left the employment of Vancouver Island University, normally through retirement, and who usually have served the University for a minimum of ten years may be nominated. Only those holding an appointment as a regular faculty member at the time of his/her retirement shall be considered eligible for the Emeritus designation. The designation recognizes outstanding achievement in teaching or the support of teaching, and at least one of either scholarship or service.

Emeritus status recognizes outstanding academic service and provides the university with the opportunity to keep highly productive members of the academic community engaged and contributing to the university and to academia. Some ways in which the University may benefit from an Emeritus;

1. The skills, knowledge, and expertise of distinguished retired faculty members become a resource for faculty and students.

2. An Emeritus may undertake or continue with research or other projects that involve or employ students and faculty, and possibly bring in additional outside funding.
3. The continued association of well-respected faculty may enhance the public reputation of the sponsoring department and the institution.
4. An Emeritus may undertake some or all of the following activities, or others to be defined:
 - a. Act as mentor to faculty and students by providing informal advice and assistance in their field.
 - b. Undertake or continue research projects at Vancouver Island University.
 - c. Assist with or collaborate on grant or funding applications.
 - d. Consult with faculty on curricular and academic matters on request.
 - e. Attend Department and other meetings by invitation.
 - f. Present occasional guest lectures, seminars, demonstrations, or workshops by mutual agreement.

The recipient of the award can undertake or continue certain academic/professional activities and maintain links with colleagues at Vancouver Island University and elsewhere. The recipient of the award will be listed in official institutional documents. This affiliation may provide benefits outside the institution, e.g. in terms of professional activities with other organizations. Privileges in addition to those provided by Vancouver Island University to all retirees could, if resources permit, include:

- 1) Name and designation included in the Vancouver Island University calendar.
- 2) Name included on all departmental and University mailing lists and invitation lists.
- 3) Use of computer account with e-mail privileges.
- 4) Faculty library privileges, including inter-library loans.
- 5) Use of Vancouver Island University business cards with the Emeritus title.
- 6) Use of Vancouver Island University letterhead and a Vancouver Island University address for academic purposes.
- 7) Use of University-owned materials and equipment .
- 8) Participation in campus seminars, colloquia, lectures, and special events.
- 9) Eligibility to serve on committees that would benefit from their knowledge and experience.

Additional support related to specific duties may be made available at the discretion of the Vice President Academic and Provost on the advice of the Dean of the Faculty or his/her designate. Such supports could include the use of office space, the use of specialized facilities for research, the use of office supplies, access to telephone, fax equipment and photocopying, and administrative support. These are not automatic privileges of the title. There are no formal duties and there is no remuneration associated with the title of Emeritus.

The title is recognition of outstanding merit bestowed without definite term and as such is different from the status of Honorary Research Associate. The University reserves the right to revoke the award of an Emeritus who brings Vancouver Island University into disrepute in which case the title and its privileges will be revoked by the Board. The decision of the Board shall be final.

Related Policies and Procedures:

Policy 31.08: [Honorary Research Associates](#)

Procedure 31.08.001: [Honorary Research Associates](#)

Policy 31.14: [Adjunct Faculty](#)

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