



Type:	C - Institutional	Last Approved:
Executive Responsibility:	Vice-President Academic & Provost	Next Review:
Administrative Responsibility:	Executive Director, Student Services	Procedure: XX.xx.xxx

STATEMENT:

A student's record comprises any information collected and held by the University.

A student's record is classified as confidential. Vancouver Island University complies with the Freedom of Information and Protection of Privacy Laws in British Columbia in the handling of all student records.

Vancouver Island University may gather personal information from students under the authority of the [University Act, Section 27\(4\) to \(7\)](#). These records are used for the purposes of admission, registration and other activities of the University.

Related Policies and Procedures:

[Policy 41.04 Right to Access of Information](#)