

Guidelines for Submission of Requests for the Regional Office Discretionary Grant Funds

From time to time, NSERC's Regional Offices may consider requests from organizations, individuals, student groups, etc. for sponsorship of special events, or activities. Only requests not eligible for regular program funding (e.g., PromoScience) can be accepted. Requests for support of recurring events/activities (e.g., annual conferences) will not be considered. Funds are limited and submissions will be reviewed on an "as received" basis and evaluated individually on their merits.

Requests and supporting documents should be submitted electronically, where possible. These include the identification form (attached) and a detailed description (max. 2 pages) of the event/activity addressing and taking into account the following points:

Rationale for funding

- Is the initiative appropriate for the region?
- Specifically, what will the funds be used for?
- Has the organization/individual made a strong case for support?
- Does the organization/individual have a solid background/track record in organizing this type of event/activity?
- Has a reasonable budget been provided?
- Is the funding requested a reasonable level of support for Regional Office involvement?
- Are there other, more appropriate funding organizations to fund the initiative?

Impact, reach and uniqueness

- How broad is the reach of the initiative?
- How many people will be involved?
- Does the initiative have a regional scope?
- Will the initiative have a strong impact on the targeted group?
- Does the initiative target any under-represented groups?
- Is the initiative unique?
- Is it a well-established or recurring event/activity or are organizers seeking funding to initiate a novel event/activity?

Benefits from NSERC funding

- What level of exposure will NSERC and the Regional Office receive by funding the initiative (e.g. publicity, visibility, opportunity for promotion of NSERC programs)?
- In addition to increased visibility, will NSERC and the Regional Office benefit from funding in other ways such as building capacity for future program participation?
- Does the initiative provide an opportunity to create/catalyze collaborations in a new industry sector?
- Will the initiative encourage University - Industry workshops or networks creation?

NSERC CRSNG

Application for Funding Regional Offices Discretionary Grant Funds

Identification		
Family name of applicant	Given name	Applicant PIN (if known)
Mailing address Organization, University, etc. Street or PO Box City/Province Postal Code		Telephone & Fax numbers Tel: Fax: E-mail address
Proposal Details		
Title of proposal		
Start date of the event/activity	Amount of funds requested	Other support applied for
Signature		
Signature (if not sent electronically)	Date	
For Administrative Use Only		
Application ID Number:		

Description of the event/activity (2 pages max.)

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