

To remove a web folder from your Discovery account U: drive

1. Access the web site set up to create or remove web folders at <http://www.viu.ca/technology/students/webfolder.asp>. Click on the "Repair your Web Folder" link and then on the "online tool" link.
2. Log in with your Discovery username and password.



3. Click on the "Remove Home Page Access" button.

Student Account Status for 488177866

Remote file access allows you to access your files from home through a web browser

Remote file access is not enabled

Enable remote access

Home page access allows you to create your own web site.

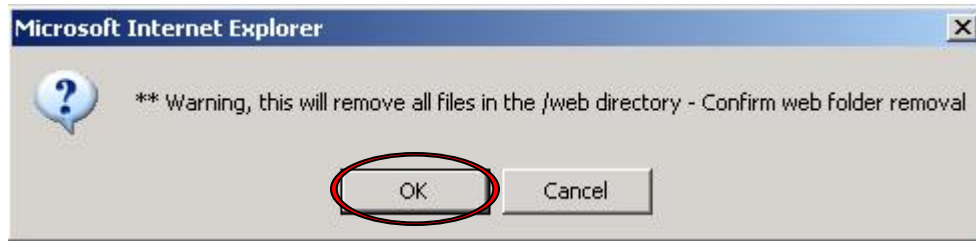
If you are having problems accessing your Home page, you can remove it, then re-create your Home page

***** Warning *** You will lose all the files in your /web directory if you remove your Home page access.**

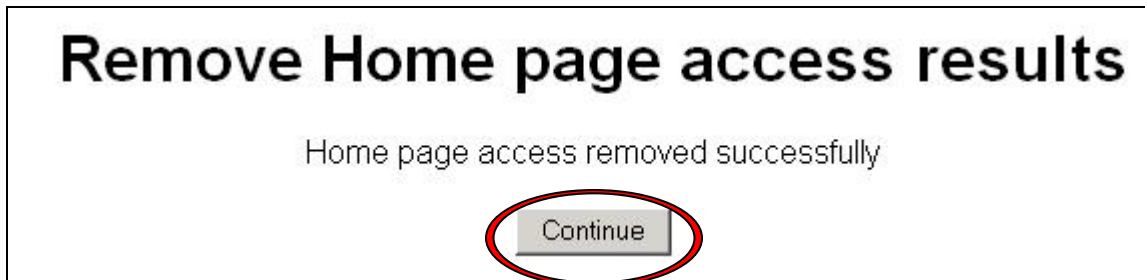
Home page access is enabled

Remove Home page access

- Click OK to confirm the removal of your web folder.



- Click the Continue button under the "Home page access removed successfully" message to complete the web folder removal process.



- The "Home page access is disabled" message indicates that your web folder has been deleted. Click the "Enable Home Page access" button to create a new web folder.

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