

## **Business & Management Programs**

# **Diploma in Business Administration**

### **2-year Diploma Program**

## **The Program**

A Diploma in Business Administration may be awarded upon successful completion of the first two-years (60 credits) of the Bachelor of Business Administration program. Students must apply to Registration in order to be granted the diploma.

## **Admission Requirements**

- See Admission Requirements for the BBA.

## **Fees**

Tuition fees for this program are calculated using Fee Category V. Students are also assessed a Students' Union fee and a Student Activity fee. Full-time students at Nanaimo campus are assessed a Health & Dental Plan fee. To see how fees are calculated, [clickhere](#).

## **Courses to be Completed**

<b>Courses</b>	<b>Credits</b>
ACCT 100 (Financial Accounting)	3
ACCT 201 (Financial Accounting II) <i>or</i> , MARK 260 (Buyer Behaviour)	3
ACCT 294 (Intro to Cost and Managerial Accounting)	3
ECON 211 (Principles of Microeconomics)	3
ECON 212 (Principles of Macroeconomics)	3
ENGL 115 (University Writing and Research) <i>and</i> , ENGL 225 (Business and Technical Writing)	6
FNCE 130 (Intro to Finance)	3
MARK 160 (Intro to Marketing)	3
MGMT 192 (Principles of Management)	3
MGMT 230 (Intro to E-Management)	3
MGMT 292 (Organizational Behaviour)	3
QUME 232 (Business Statistics I)	3
Select <i>one</i> of the following courses: ACCT 217 (Taxation I) MARK 261 (Marketing Communications) MGMT 293 (Human Resource Management) FNCE 221 (Financial Planning) CSCI 120 (Intro to Computer Programming in BASIC)	3
Elective or MATH 151	3
Electives	15
<b>Total Credits</b>	<b>60</b>

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