

## Trades & Applied Technology Programs

# First Nations Housing Manager

- **12-Week Certificate Program**
- **Offered at the Cowichan campus**
- **Program Fees: Domestic Students, International Students**
- **Apply for Admission**

## The Program

The construction and maintenance of affordable, quality housing is a priority for First Nations across Canada. As First Nations regain increased control over governance and administration of their own affairs, housing managers take on increased responsibility for all elements of First Nations housing programs. The role of housing manager is complex, demanding and rapidly changing. The skills of on-reserve housing managers have a direct impact on the health of families and communities. It is a key, high profile role, which comes with an enormous opportunity to make a real and lasting difference in communities across Canada.

The First Nations Housing Manager Certificate Program will train housing managers to assist communities to benefit from affordable, healthy, high quality, and well-maintained housing. The program provides learners with the opportunity to develop management skills through a combination of theory and practical application. The interactive approach to learning new skills encourages participants to test new ideas, fine tune relevant skills and share experiences and expertise with other housing managers in a supportive learning environment.

The program offers a practical format for professional development, combining classroom and online instruction, recognizing and complementing existing work schedules and minimizing time away from communities and ongoing work functions. The program may be taken as a complete training program or courses may be taken individually.

## ***Program Goals and Objectives***

The key objectives of the program are to provide First Nations on-reserve housing managers with:

- Practical knowledge and skills to manage housing programs, projects and activities.
- An introduction to general, transferable management concepts and theory.
- A culturally relevant learning experience.
- Practical skills and knowledge required for housing management, including:
  - maintenance management,
  - financial planning, management and accountability,
  - supervision,
  - contracts and tenders,
  - planning and performance management,
  - policy and procedure,
  - effective communication skills and tenant relations,
  - administrative functions, and
  - managing construction and renovations.

## **Career Opportunities**

The program is intended to provide training to housing managers who work with on-reserve housing programs, or those who may do this work in the future. It will also benefit others involved in First Nations governance or administration.

## Admission Requirements

- Grade 12, or equivalent, or mature student status.

## Notes on Admission

- Physically fit and able to adapt to working conditions.
- Good hand/eye coordination.
- Good health, free of vision, hearing, or respiratory ailments.
- Valid driver's license will be required for vehicle and equipment operation.
- Enrolment in this program is limited. Students who meet or exceed the minimum admission requirements may not necessarily be admitted to the program.

## Start Date and Application Deadline

Applications are accepted on an ongoing basis. For further information regarding next available program start dates, applications, and program contacts check the Program Availability List.

## Completion Requirements

Successful completion of all courses in a program.

## Program Outline

Year 1	Credits
FNHM 100T - (Introduction to Housing Management)	3
FNHM 110T - (Housing Administration Level 1)	3
FNHM 120T - (Housing Administration Level 2)	3
FNHM 130T - (Financial Management for First Nations Housing Managers)	3
FNHM 140T - (Interpersonal Communications for Housing Managers)	3
FNHM 150T - (Introduction to Construction and Renovations)	3
<b>Total Credits</b>	<b>18</b>

*All program courses must be successfully completed before certificates will be issued.*

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