

Archived: October 11, 2018

## Business and Management Programs

# Diploma in Business Administration

### Location Offered:

Nanaimo

### Credential:

Diploma

### Program Length:

2 Years

## The Program

A Diploma in Business Administration may be awarded upon successful completion of the first two-years (60 credits) of the Bachelor of Business Administration program. To request a diploma students must apply to graduate and complete a graduation application using their on-line student record.

## Program Outline

### Courses to be Completed

Courses	Credits
ACCT 100 - (Financial Accounting)	3
ACCT 201 - (Financial Accounting II) <i>or</i> ,	3
MARK 260 - (Buyer Behaviour)	
ACCT 294 - (Intro to Cost and Managerial Accounting)	3
ECON 211 - (Principles of Microeconomics)	3
ECON 212 - (Principles of Macroeconomics)	3
ENGL 115 - (University Writing and Research) <i>and</i> , ENGL 204 - (Business and Technical Writing) (effective September 2012) <i>or</i> , ENGL 225 - (Business and Technical Writing) (prior to September 2012)	6
FNCE 130 - (Intro to Finance)	3
MARK 160 - (Intro to Marketing)	3
MGMT 192 - (Principles of Management)	3
MGMT 230 - (Intro to E-Management)	3
MGMT 292 - (Organizational Behaviour)	3
QUME 232 - (Business Statistics I)	3
Select <i>one</i> of the following courses: ACCT 217 - (Taxation I) MGMT 293 - (Human Resource Management) FNCE 221 - (Financial Planning)	3
Elective or MATH 151	3
Five electives	15
<b>Total Credits</b>	<b>60</b>

**Note:** A minimum graduating GPA of 2.0 ("C") is required.

## Admission Requirements

- See Admission Requirements for the BBA.

## **Start Date and Application Deadline**

The program starts in September. Applications are accepted between the first business day in October, and March 31. For further information regarding late applications and program contacts check the Program Availability List.

Archived: October 11, 2018