



Vancouver Island University
900 Fifth Street
Nanaimo, BC
V9R 5S5

Application Information & Checklist
Year 1, 3 & Post Baccalaureate Initial Teacher Education Programs
2019-2020 Intake
CANADIAN/DOMESTIC APPLICANTS

Application Checklist ✓

- Submit a *VIU Application for Admission* prior to the Early Application Deadline of **January 31, 2019**. Applications can be made online at <http://www.viu.ca/apply/apply.asp> or in person at the VIU Nanaimo & Cowichan campus locations. **Note:** *If applying to both the Post Bacc Elementary and Secondary programs, a separate VIU Application (including the application fee) must be completed.*
- B.Ed. Year 3 and Post Bacc. Applicants:** Complete and submit an Applicant Profile **no later than seven days after the Early Application Deadline (February 7, 2019)**. Profiles are accessed via your online VIU Student Record at <https://students.viu.ca/SRS/mystudentrecord.htm>.
- Submit official transcripts, other than VIU, via post directly to the **Registration Centre** by **February 7, 2019**. *Transcripts must be submitted from each post-secondary institution attended, or will be attending in the Spring 2019 term. If you are still working on courses as of February 2018, VIU must have evidence on official transcripts that these courses are "in progress". Photocopies/faxed copies of transcripts are not acceptable.*
- Submit official transcripts by **June 15, 2019** indicating final grades and/or degree completion for any courses that were "in progress" during the Spring 2019 semester. All admission requirements are to be met by this deadline.

Program Admission

- **Year 1 (Elementary) Bachelor of Education:** General VIU Admission requirements apply (<https://calendar.viu.ca/admissions>)
- **Year 3 (Elementary) & Post Baccalaureate (Elementary and Secondary) Bachelor of Education:** Admission rankings are determined by a combination of Grade Point Average (GPA) on a maximum of 60 most recent completed credits and the *Applicant Profile* score. These are weighted 60% and 40% respectively. Applicants must have a minimum 2.33 (C+) GPA and a passing score, with no grades of zero (0) on any aspect of the *Applicant Profile*. If you require accommodations/support to complete the *Applicant Profile*, please contact VIU Disability Services at <http://www.viu.ca/disabilityservices/>.
 - **Year 3 Program:** applicants require a minimum of 48 credits to apply. (<https://www2.viu.ca/forms/Acceptable-Elem-Prerequisite-Listings.pdf>)
 - **Post Baccalaureate Elementary Program:** applicants must have an acceptable degree and completed all necessary Elementary prerequisite course work. (<https://www2.viu.ca/forms/Acceptable-Elem-Prerequisite-Listings.pdf>)
 - **Post Baccalaureate Secondary Program:** applicants must have an acceptable degree, completed all necessary Secondary prerequisite course work and preferable two teachable areas. (<https://www2.viu.ca/forms/VIU-PB-Secondary-PrerequisitesAndTeachables.pdf>)

For evaluation of credentials/transcripts in support of program application, an appointment with a Faculty of Education Advisor is required. Please telephone the Faculty of Education Advising Office (see below) to schedule an appointment.

FOR FURTHER INFORMATION

Information about teacher education programs: Faculty of Education Advising Office Locally: 250-740-6223 Toll Free: 1-888-920-2221 ext. 6223 From Overseas: +1-250-740-6223	Information about your VIU application: The Registration Centre Nanaimo Campus: 250-740-6400 / 1-888-920-2221 ext. 6400 Cowichan Campus: 250-746-3500 / 250-746-3512
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Online Application via Education Planner BC

The [Education Planner BC online application system](#) is available for Canadian and domestic students applying to VIU (international applicants please see the online application option outlined further in this document).

If using this online option, please review the following to ensure you use the correct "Program Selection" option(s):

EducationPlannerBC Application Service My Applications Update Password Help Log out

Vancouver Island University viu.ca/apply
250.740.6400

Welcome Your Name. Application Number: XXXXXXXX

Home 1. Personal Information 2. Contact Information 3. Academic History 4. Program Selection 5. Additional Information 6. Review and Submit

Program Selection

Program Choice

What category best describes you?
Applying to an Undergraduate Program Select this option

Select your subject area*
Bachelor of Education Select this option

Select your program*
-- Program --
Bachelor of Education (Year 1 entry)
Bachelor of Education (Year 3 entry)
Bachelor of Education Post Baccalaureate (Elementary)
Bachelor of Education Post Baccalaureate (Secondary) Select appropriate program

Save and Continue

HELP - Program Choice
· Select your program.

Vancouver Island University - Nanaimo Campus - 900 Fifth Street, Nanaimo, BC, Canada V9R 5S5 - 1-888-920-2221 - 250-740-6400 - registration@viu.ca

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