



Admissions Information Checklist
Year 1, 3 & Post Baccalaureate Initial Teacher Education Programs for a
Bachelor of Education (B.Ed.) Degree
2019-2020 Intake
INTERNATIONAL APPLICANTS

Application Checklist ✓

- Complete the *VIU International Application for Admission* prior to the Early Application Deadline of **January 31, 2019**. Applications can be made online at <http://www.viu.ca/international/application.asp>. **Note:** *If applying to both Post Baccalaureate Elementary and Secondary programs, a separate VIU International Application for Admission form must be submitted for each program, however, only one CDN\$150 processing fee is required.*
- Submit transcripts and English Proficiency scores (if applicable) in accordance with [Faculty of International Education](#) requirements by **January 31, 2019**. Submit transcripts from:
 - Each post-secondary institution attended and/or currently attending
 - Secondary/high school(s) attended and/or currently attending
- Submit final transcripts, in accordance with [Faculty of International Education](#) requirements by **July 15, 2019**. All admission requirements are to be met by this deadline.
- B.Ed. Year 3 and Post Bacc. Applicants ONLY:** Complete and submit an *Applicant Profile* **no later than seven days after the Early Application Deadline (February 7, 2019)**. *Applicant Profiles* are accessed via your online VIU Student Record at <https://students.viu.ca/SRS/mystudentrecord.htm>.
- In consultation with **Immigration, Refugees and Citizenship Canada** (<http://www.cic.gc.ca/english/study/index.asp>) all applicants must obtain:
 1. **Study Permit:** required for entry into any Initial Teacher Education Degree program
 2. **Co-Op Work Permit:** required for participation in field experience/practicum placements
* see <https://international.viu.ca/immigration> at VIU for support

Program Admission

- **Year 1 (Elementary) Bachelor of Education:** General VIU Admission requirements apply (<https://international.viu.ca/admissions>)
- **Year 3 (Elementary) & Post Baccalaureate (Elementary and Secondary) Bachelor of Education:** Admission rankings are determined by a combination of Grade Point Average (GPA) on a maximum of 60 most recent completed credits and the *Applicant Profile* score. These are weighted 60% and 40% respectively. Applicants must have a minimum 2.33 (C+) GPA and a passing score, with no grades of zero (0) on any aspect of the *Applicant Profile*. If you require accommodations/support to complete the *Applicant Profile*, please contact VIU Disability Services at <http://www.viu.ca/disabilityservices/>.
 - **Year 3 Program:** applicants require a minimum of 48 credits to apply. (<https://www2.viu.ca/forms/Acceptable-Elem-Prerequisite-Listings.pdf>)
 - **Post Baccalaureate Elementary Program:** applicants must have an acceptable degree and completed all necessary Elementary prerequisite course work. (<https://www2.viu.ca/forms/Acceptable-Elem-Prerequisite-Listings.pdf>)
 - **Post Baccalaureate Secondary Program:** applicants must have an acceptable degree, completed all necessary Secondary prerequisite course work and preferable two teachable areas. (<https://www2.viu.ca/forms/VIU-PB-Secondary-PrerequisitesAndTeachables.pdf>)

For evaluation of credentials/transcripts in support of program application, an appointment with a Faculty of Education Advisor is required. Please telephone the Faculty of Education Advising Office (see below) to schedule an appointment.

Online Application via Vancouver Island University

International applicants can apply directly to VIU via the [International Student Application](#). If using this online option, please review the following to ensure you use the correct “Program Name” option(s):

The screenshot shows the online application form with the following sections:

- Citizenship Status Will Be:** Radio buttons for Study Permit and Other.
- Passport/Travel Document No:** Text field.
- Citizenship:** Dropdown menu.
- Sponsor (If Applicable):** Text field.
- Street Address:** Text field.
- Telephone Number:** Text field.
- Fax Number:** Text field.
- City:** Text field.
- E-Mail Address:** Text field.
- Country:** Text field.
- Postal Code:** Text field.
- Emergency Contact Information:** Fields for Contact Name, Phone No., Email, First Language, and Other Language.
- Program Choice:** Radio buttons for VIU English Language Certification Program and University Program at VIU.
- Program Name(1):** Dropdown menu with a list of programs. A red arrow points to this menu with the text "Select appropriate program".
- Required Documents:** Text explaining document requirements.
- Attach Documents:** Text explaining document upload requirements.
- Educational Background:** Section for educational history.
- English Scores:** Fields for TOEFL and IELTS scores.

FOR FURTHER INFORMATION and CONTACT DETAILS

<p>Initial Teacher Education programs: Faculty of Education Advising Office</p> <p>For credential review, program details, entry requirements, etc.</p> <p>Vancouver Island University 900 Fifth Street (Building 356) Nanaimo, BC V9R 5S5 Canada</p> <p>Phone: +1-250-740-6223 Toll Free (within Canada): 1-888-920-2221 ext. 6223</p>	<p>About your VIU Application and/or your VIU Student Record Faculty of International Education</p> <p>For international application for admission, document submission, etc.</p> <p>Vancouver Island University 900 Fifth Street (Building 255) Nanaimo, BC V9R 5S5 CANADA</p> <p>Phone: +1-250-740-6316 Toll Free (within Canada): 1-888-920-2221 ext. 6316 Email: study@viu.ca</p>
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