



Student Registration Change Form

This form is required when requesting permission to audit a course after the semester has started or when requesting to have a course prerequisite waived.

Permission to audit

Fill in the information below and then take this form to the instructor of the course you would like to audit.

| | | |
|---------------------------------------------------------------------------------------------------------|----------------------|-------|
| Name _____ | Student # _____ | |
| Course ID _____ | Section # _____ | |
| Student Signature _____ | | |
| <input type="checkbox"/> I give permission for this student to audit the course indicated above. | | |
| _____ | _____ | _____ |
| Instructor Name (<i>Please Print</i>) | Instructor Signature | Date |

Permission to waive a prerequisite

Fill in the information below and then take this form to the department chair/coordinator of the course for which you are requesting to have the prerequisite waived.

| | | |
|--------------------------------------------------------------------------------------------------------------------|-----------------------------|-------|
| Name _____ | Student # _____ | |
| Course ID _____ | Section # _____ | |
| Student Signature _____ | | |
| <input type="checkbox"/> I give permission for the prerequisite of the course indicated above to be waived. | | |
| _____ | _____ | _____ |
| Chair/Coordinator Name (<i>Please Print</i>) | Chair/Coordinator Signature | Date |

Instructions for Student

- **International Students:** please deliver the completed form to the Main Reception Desk in Building 255 at the Nanaimo campus or the Registration Centre at any other campus.
- **Domestic Students:** please deliver the completed form to your campus Registration Centre.